



ELEMENTARY STUDENT CHECKLIST

Welcome and Congratulations!

Please use this checklist to help complete the registration and check-in process for the Austin Energy Regional Science Festival.

COMPLETE THE FOLLOWING.

Your teacher will need this information **before** the deadline: January 26, 2024. Follow your teacher's instructions.

- Complete the Project Research Form on-line. Your teacher will have a link to enter your information.
- Check with your teacher to be sure registration of your school and your project has been completed by the deadline.
- Make any changes to your project board to get it ready for GARSEF. See the [Display and Safety Rules](#) on the elementary page to make sure you qualify.

Friday, February 24, 2023

- Check-in your project at the Palmer Events Center between 2:00 p.m. – 7:00 p.m.
- Clear Registration, Display & Safety, and set-up your project in your booth.
(Your teacher may have someone check your project in for you.)

Saturday, February 25, 2023

- Arrive at your project 15 minutes before judging.**
Judging begins at 8:30 a.m. for grades 5–6 and 11:00 a.m. for grades 3–4.
- If possible, **attend the awards ceremony** from 3:00 p.m. – 4:30 p.m. to celebrate your achievements and the accomplishments of other Central Texas students.
- Dismantle your project** by 4:30 p.m. Projects not picked up by that time will be discarded by Palmer Event Staff.

Schedule:

Friday	2:00 – 7:00 PM	Check-in and Board Setup at Palmer Event Center
Saturday	8:30 – 10:15 AM	5th - 6th Grade Judging (students arrive 15 minutes early)
	9:00 AM – 1:30 PM	Exploring Science Open (all students need to be supervised)
	11:00 AM – 12:45 PM	3rd - 4th Grade Judging (students arrive 15 minutes early)
	2:00 – 4:30 PM	Public Viewing
	3:00 – 4:30 PM	Award Ceremony

Parking will be free of charge for all participants at the Palmer Events Center Garage. No vehicles may be left unattended in the circular drive; this is for multiple project drop-off only.